

# Update the Resource Sharing Partners for the PSB

The Resource Sharing partners that are template members will need to have their URL parameter updated.

Fulfillment --> Resource Sharing --> Partners

- Find the partners that are in the updated Rota Template. Select edit.

Resource Sharing Partner List

Institution **Community**

1 - 1 of 1 All **American University**

+ Add Partner

Status: All Profile Type: All

Name	Code	Status	Profile Type	More actions
1 <b>American University</b>	AU	Active	Fulfillment Network	<div>Edit</div> <div>Remove</div>

- Select the Parameters tab. Update the URL field. Don't forget to Save.

< Resource Sharing Partner Cancel Save

American University

General Information **Contact Information** Parameters Notes

Customer code \*

Request Expiry ☒ No expiry ☐ Expire by interest date ☐ Expiry time

URL

Currently, the URLs are:

- <https://wrlc-amu-psb.alma.exlibrisgroup.com/> (AU)
- <https://wrlc-doc-psb.alma.exlibrisgroup.com/> (DC)
- <https://wrlc-gwu-psb.alma.exlibrisgroup.com/> (GW)
- <https://wrlc-scf-psb.alma.exlibrisgroup.com/> (SCF)

Once both the Rota Template members and the Resource Sharing Partner URL are updated you need to run the "Distribute Resource Sharing Network Configuration" job from the PSB Network Zone. This job distributes the changes that you just made to the template partner IZs

Fulfillment --> Advanced Tools - General --> Distribute Resource Sharing Network Configuration

ExLibris

All titles ▾

Title ▾

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**Resource Requests**  
Deliver Digital Documents  
Approval Requests List  
Monitor Requests & Item Processes  
  
**Course Reserves**  
Courses  
Reading Lists  
Citations  
  
**Resource Sharing**  
Partners  
Rota Templates  
  
**Advanced Tools - Loans**  
Fulfillment Configuration Utility  
Bulk Change Due Dates  
View Overdue and Lost Loan Jobs  
  
**Advanced Tools - Requests**  
View Restore Request Jobs  
★ Items Requiring Action  
Transfer Requests  
  
**Advanced Tools - Reading Lists**  
Citation Alternate Suggestions  
Bulk Citation Copyright Recalculate  
Process and Enrich Citations

**Advanced Tools - General**  
Create Fines And Fees Report  
Create Fulfillment Sets  
Resend Printouts/Emails  
Loans Overdue Notification Status Update  
Distribute Fulfillment Network Configuration  
**Distribute Resource Sharing Network Configuration**

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