

# Update the Resource Sharing Partners for the PSB

The Resource Sharing partners that are template members will need to have their URL parameter updated.

Fulfillment --> Resource Sharing --> Partners

- Find the partners that are in the updated Rota Template. Select edit.

Resource Sharing Partner List

Institution **Community**

1 - 1 of 1 All

Status: All Profile Type: All

Name	Code	Status	Profile Type	More actions
1 American University	AU	Active	Fulfillment Network	<input type="button" value="Edit"/> <input type="button" value="Remove"/>

- Select the Parameters tab. Update the URL field. Don't forget to Save.

< Resource Sharing Partner

American University >

General Information Contact Information **Parameters** Notes

Customer code \*

Request Expiry  No expiry  Expire by interest date  Expiry time

URL

Currently, the URLs are:

- <https://wrlc-amu-psb.alma.exlibrisgroup.com/> (AU)
- <https://wrlc-doc-psb.alma.exlibrisgroup.com/> (DC)
- <https://wrlc-gwu-psb.alma.exlibrisgroup.com/> (GW)
- <https://wrlc-scf-psb.alma.exlibrisgroup.com/> (SCF)

Once both the Rota Template members and the Resource Sharing Partner URL are updated you need to run the "Distribute Resource Sharing Network Configuration" job from the PSB Network Zone. This job distributes the changes that you just made to the template partner IZs

Fulfillment --> Advanced Tools - General --> Distribute Resource Sharing Network Configuration

The screenshot shows the ExLibris interface. At the top left is the ExLibris logo. To its right is a search icon and two dropdown menus labeled 'All titles' and 'Title'. Below this is a dark sidebar with several icons representing different categories. The main content area is a list of links organized into sections:

- Resource Requests**
  - [Deliver Digital Documents](#)
  - [Approval Requests List](#)
  - [Monitor Requests & Item Processes](#)
- Course Reserves**
  - [Courses](#)
  - [Reading Lists](#)
  - [Citations](#)
- Resource Sharing**
  - [Partners](#)
  - [Rota Templates](#)
- Advanced Tools - Loans**
  - [Fulfillment Configuration Utility](#)
  - [Bulk Change Due Dates](#)
  - [View Overdue and Lost Loan Jobs](#)
- Advanced Tools - Requests**
  - [View Restore Request Jobs](#)
- ★ Items Requiring Action**
  - [Transfer Requests](#)
- Advanced Tools - Reading Lists**
  - [Citation Alternate Suggestions](#)
  - [Bulk Citation Copyright Recalculate](#)
  - [Process and Enrich Citations](#)
- Advanced Tools - General**
  - [Create Fines And Fees Report](#)
  - [Create Fulfillment Sets](#)
  - [Resend Printouts/Emails](#)
  - [Loans Overdue Notification Status Update](#)
  - [Distribute Fulfillment Network Configuration](#)
  - [Distribute Resource Sharing Network Configuration](#)

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