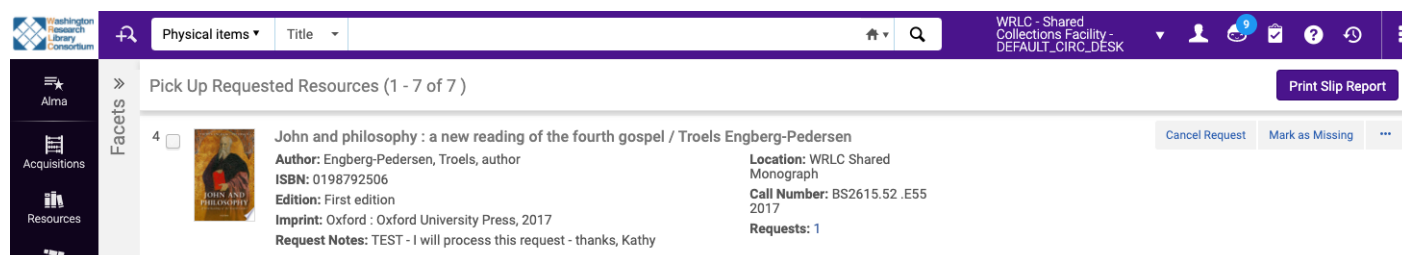


Simplified Digitization Workflow

Simplified Digitization Workflow

Request comes in: Fulfillment → Resource Requests → Pick from Shelf



The screenshot shows the Alma library system interface. The top navigation bar is purple and contains the Alma logo, a search bar with 'Physical items' and 'Title' filters, and a user profile icon. The main content area is titled 'Pick Up Requested Resources (1 - 7 of 7)' and features a 'Print Slip Report' button. A single resource is displayed with a checkbox, a book cover image, and the following details:

Title: John and philosophy : a new reading of the fourth gospel / Troels Engberg-Pedersen	Location: WRLC Shared Monograph
Author: Engberg-Pedersen, Troels, author	Call Number: BS2615.52 .E55 2017
ISBN: 0198792506	Requests: 1
Edition: First edition	
Imprint: Oxford : Oxford University Press, 2017	
Request Notes: TEST - I will process this request - thanks, Kathy	

Buttons for 'Cancel Request' and 'Mark as Missing' are visible next to the resource details.

Pull the item. Scan the requested pages.

Select “Deliver Digital Documents” from Fulfillment → Resource Requests



Alma



Acquisitions



Resources



Discovery



Fulfillment



Admin



Analytics

Checkout/Checkin[Manage Patron Services](#)[Return Items](#)**Resource Requests**[Pick From Shelf](#)[Scan In Items](#)[Expired Hold Shelf](#)[Active Hold Shelf](#)[Manage In Process Items](#)[★ Deliver Digital Documents](#)[Approval Requests List](#)[Monitor Requests & Item Processes](#)**Course Reserves**[Courses](#)[Reading Lists](#)[Citations](#)**Resource Sharing**[Lending Requests](#)[Borrowing Requests](#)[Receiving Items](#)[Shipping Items](#)[Partners](#)[Rota Templates](#)**Advanced Tools**[Fulfillment Configuration Utility](#)[Create Fulfillment Sets](#)[Bulk Change Due Dates](#)[View Restore Request Jobs](#)[View Overdue and Lost Loan Jobs](#)[Offline Circulation](#)[Items Requiring Action](#)[Transfer Requests](#)[Create Fines And Fees Report](#)[Process and Enrich Citations](#)[Resend Printouts/Emails](#)[Citation Alternate Suggestions](#)[Loans Overdue Notification Status](#)[Update](#)[Bulk Citation Copyright Recalculate](#)

Enter the Request ID on the Document Delivery screen.



Physical Items ▾

Title ▾



Exit

Document Delivery

Scan request ID to
upload files

6409603640004617

OK

Browse for the scanned document or just drop it in the area provided.

Physical items ▾
Title ▾

WRLC - Shared Collections Facility - DEFAULT_CIRC_DESK

Document Delivery
Exit Done

John and philosophy : a new reading of the fourth gospel / Troels Engberg-Pedersen

Scan request ID to upload files
6409603640004617
OK

Files

External file URL (optional)

Drop files here, or [browse](#).

Start Over

File Name	Label	Size	Status
RoastedLambBreast.pdf	RoastedLambBreast	380.7 KB	Uploaded

Delete

Select Done.

Physical items ▾
Title ▾

WRLC - Shared Collections Facility - DEFAULT_CIRC_DESK

Document Delivery
Exit

Scan request ID to upload files
OK

Document delivery handled successfully.
Collapse by default

The item has been successfully uploaded and sent to the requestor.

Tammy:

To get Request ID:

RequestsAll32882014162971X

XQ

📍👤📄🔔19


Return Items | Scan In Items | Design Analytics

»Resource Request Monitoring (1 - 1 of 1)32882014162971X

Facets

▼ Activity Status : Active Include Pending Resource Sharing Requests : Yes Clear all

1



Advances in experimental social psychology.

Request Type: Patron digitization request

ID: 10789413890004617

Creator: Ex Libris API

MMS ID: 99185870878904617

Requester: Gelman ILL Staff

Pickup Location: Digitization Department For Institution

Barcode: 32882014162971X

Place in Queue: 0

Call Number: HM251 .A35

Description: v.16 (1983)

Item Call Number: R27M18S05T08 BC

Request Date: 11/12/2024

Note: Request note:ILLiad TN: 535946; The inventory for this request should come from 01WRLC_GWA. Patron: Gelman ILL Staff, GELMANILL_ill@gwu.edu, null. Chapter article title:Social Cognition: Some Historical and Theoretical Perspectives; Chapter article author:Landman, Janet; Start page:49; End page:123.

Material Type: Issue

Workflow Step: Transit Item

Process Status: In Process

Managed By Library: WRLC - Shared Collections Facility

Managed By Desk: DEFAULT_CIRC_DESK

Process Date: 11/20/2024

Expiration Date: 11/20/2024

Revision #2

Created 7 March 2024 17:10:30 by Tammy Hennig

Updated 20 November 2024 15:35:48 by Tammy Hennig