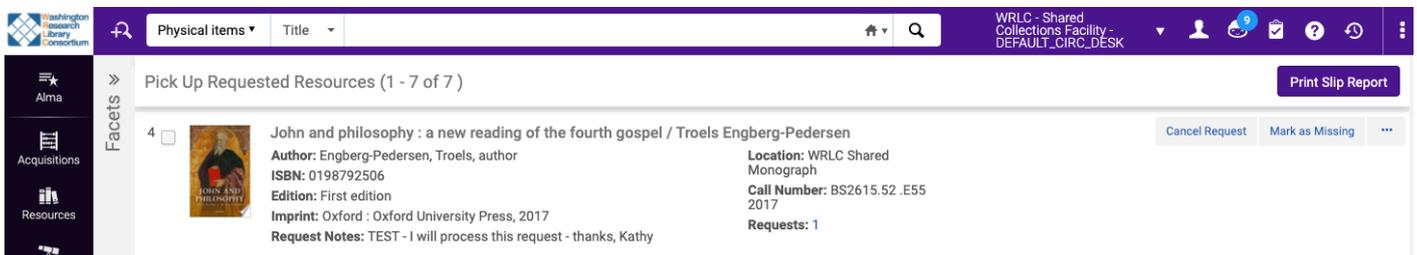


Simplified Digitization Workflow

Simplified Digitization Workflow

Request comes in: Fulfillment → Resource Requests → Pick from Shelf



The screenshot shows the Alma library system interface. The top navigation bar includes the Washington Research Library Consortium logo, a search bar with 'Physical items' and 'Title' filters, and user information for 'WRLC - Shared Collections Facility - DEFAULT_CIRC_DESK'. The main content area displays 'Pick Up Requested Resources (1 - 7 of 7)' with a 'Print Slip Report' button. A single resource is listed with a checkbox, a book cover image, and the following details:

<input type="checkbox"/>		John and philosophy : a new reading of the fourth gospel / Troels Engberg-Pedersen Author: Engberg-Pedersen, Troels, author ISBN: 0198792506 Edition: First edition Imprint: Oxford : Oxford University Press, 2017 Request Notes: TEST - I will process this request - thanks, Kathy	Location: WRLC Shared Monograph Call Number: BS2615.52 .E55 2017 Requests: 1	Cancel Request Mark as Missing ...
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Pull the item. Scan the requested pages.

Select "Deliver Digital Documents" from Fulfillment → Resource Requests

- Alma
- Acquisitions
- Resources
- Discovery
- Fulfillment**
- Admin
- Analytics

Checkout/Checkin

- Manage Patron Services
- Return Items

Resource Requests

- Pick From Shelf
- Scan In Items
- Expired Hold Shelf
- Active Hold Shelf
- Manage In Process Items
- ★ Deliver Digital Documents
- Approval Requests List
- Monitor Requests & Item Processes

Course Reserves

- Courses
- Reading Lists
- Citations

Resource Sharing

- Lending Requests
- Borrowing Requests
- Receiving Items
- Shipping Items
- Partners
- Rota Templates

Advanced Tools

- Fulfillment Configuration Utility
- Create Fulfillment Sets
- Bulk Change Due Dates
- View Restore Request Jobs
- View Overdue and Lost Loan Jobs
- Offline Circulation
- Items Requiring Action
- Transfer Requests
- Create Fines And Fees Report
- Process and Enrich Citations
- Resend Printouts/Emails
- Citation Alternate Suggestions
- Loans Overdue Notification Status Update
- Bulk Citation Copyright Recalculate

Enter the Request ID on the Document Delivery screen.

Browse for the scanned document or just drop it in the area provided.

Washington Research Library Consortium

Physical items | Title

WRLC - Shared Collections Facility - DEFAULT_CIRC_DESK

Document Delivery

John and philosophy : a new reading of the fourth gospel / Troels Engberg-Pedersen

Scan request ID to upload files: 6409603640004617

Files

External file URL (optional)

Drop files here, or browse.

Start Over

File Name	Label	Size	Status
RoastedLambBreast.pdf	RoastedLambBreast	380.7 KB	Uploaded

Select Done.

Washington Research Library Consortium

Physical items | Title

WRLC - Shared Collections Facility - DEFAULT_CIRC_DESK

Document Delivery

Scan request ID to upload files

Document delivery handled successfully.

Collapse by default

The item has been successfully uploaded and sent to the requestor.

Revision #1

Created 7 March 2024 17:10:30 by Tammy Hennig

Updated 7 March 2024 21:28:59 by Tammy Hennig