Runners Online Order

https://www.runnersinc.net/clientportal

User Name: tammy

Password: 901Commerce*

Click on "New Order"

Company* (on the RIGHT):

Type a for American University Archives

Type ge for George Washington, Gelman Library, Special Coll. & Global Resources Center

Type ge for Georgetown University Bioethics Research Library

Type ge for Georgetown University Special Collections

Type georget for Georgetown University, Woodstock Theological Library

Service Type*: 05 ECON

Vehicle Type*: Van

Delivery Type: One-way trip or Round Trip

Pick Up Target From*: it will always show the next day*

Pick Up Target To*: it will always show the next day*

Delivery Target From*: it will always show the next day*

Delivery Target to*: it will always show the next day*

*Please make sure that the next day is the correct date of when we will be open.

Ex. WRLC is closed on Saturdays, enter the date for the following Monday.

Add/Edit Packages

Add the amount of boxes according to their sizes

Add / Edit Packages

Total Added: 0

Close

BANKER BOX [0] —

Count Set Set & Close

Box [0] —

Count 20 Set Set & Close

CLAM SHELL BX [0] —

Count 5 Set Set & Close

PIECES [0] +

Skid [0] +

Auto Notification Email

Sender: beck@wrlc.org

- On Submittal
- On Pickup
- On POD

For American University Archives, two contacts:

Sender: beck@wrlc.org

- On Submittal
- On Pickup
- On POD

Recipient: lnellis@american.edu

- On Submittal
- On Pickup
- On POD

Continue

Submit Order

Print Labels

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