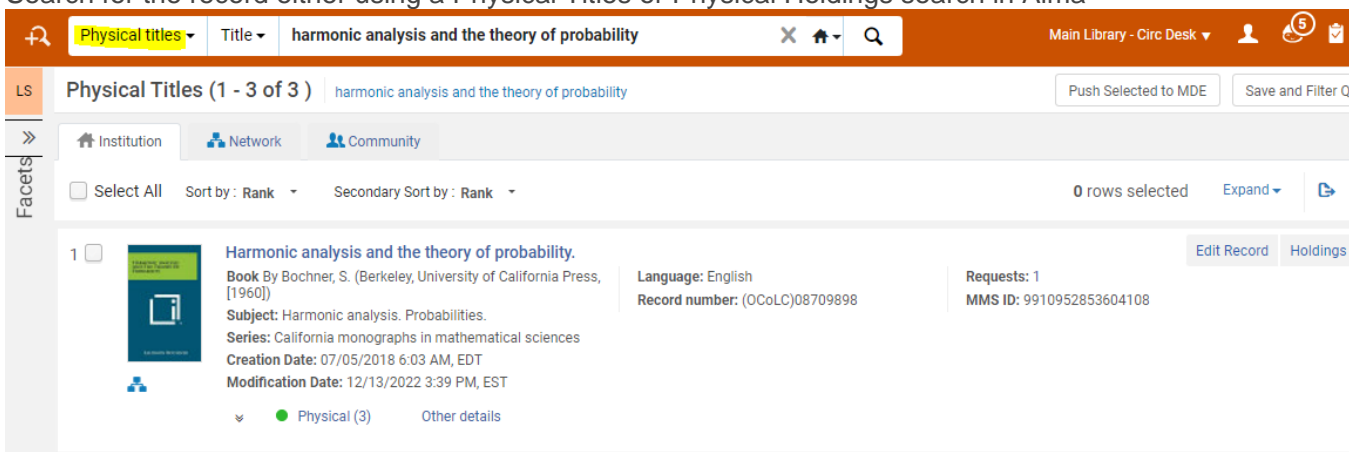


How to relink holdings records

There are two different ways to relink a holdings record; either through an Alma search or in the Metadata Editor.

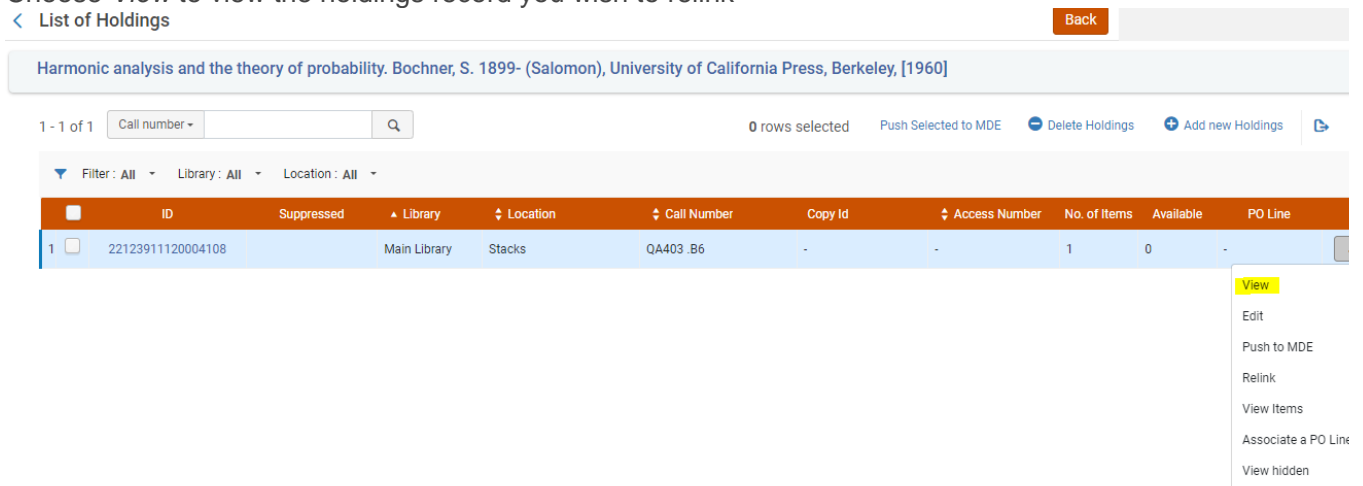
Alma Search

1. Search for the record either using a Physical Titles or Physical Holdings search in Alma



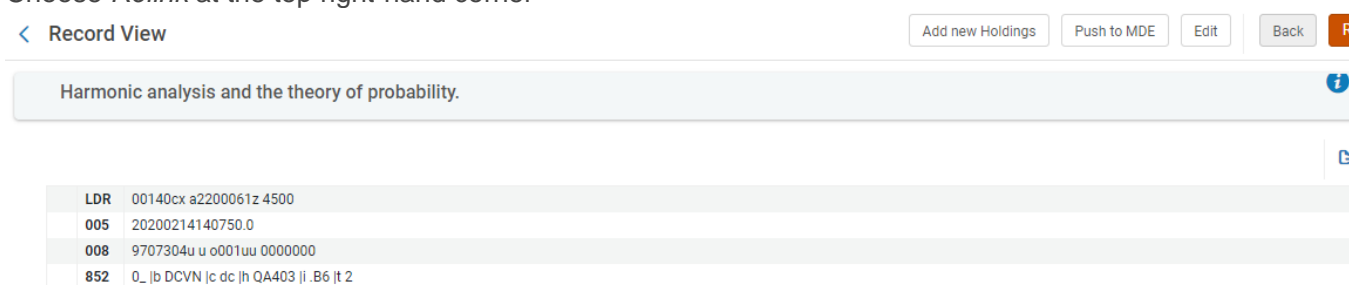
A screenshot of the Alma search interface. The search bar at the top shows 'Physical titles' selected and the search term 'harmonic analysis and the theory of probability'. Below the search bar, the results are displayed under the heading 'Physical Titles (1 - 3 of 3)'. The first result is a book titled 'Harmonic analysis and the theory of probability.' by Bochner, S. (Berkeley, University of California Press, [1960]). The record details include the subject 'Harmonic analysis. Probabilities.', series 'California monographs in mathematical sciences', creation date '07/05/2018 6:03 AM, EDT', and modification date '12/13/2022 3:39 PM, EST'. The record is categorized as 'Physical (3)'.

2. Choose *View* to view the holdings record you wish to relink



A screenshot of the Alma Holdings record page. The title is 'Harmonic analysis and the theory of probability. Bochner, S. 1899- (Salomon), University of California Press, Berkeley, [1960]'. Below the title, there is a table with columns: ID, Suppressed, Library, Location, Call Number, Copy Id, Access Number, No. of Items, Available, and PO Line. The table contains one row with the following data: ID 22123911120004108, Library Main Library, Location Stacks, Call Number QA403 .B6, Copy Id -, Access Number -, No. of Items 1, Available 0, and PO Line -. A context menu is open over the first row, showing options: View, Edit, Push to MDE, Relink, View Items, Associate a PO Line, and View hidden.

3. Choose *Relink* at the top right-hand corner

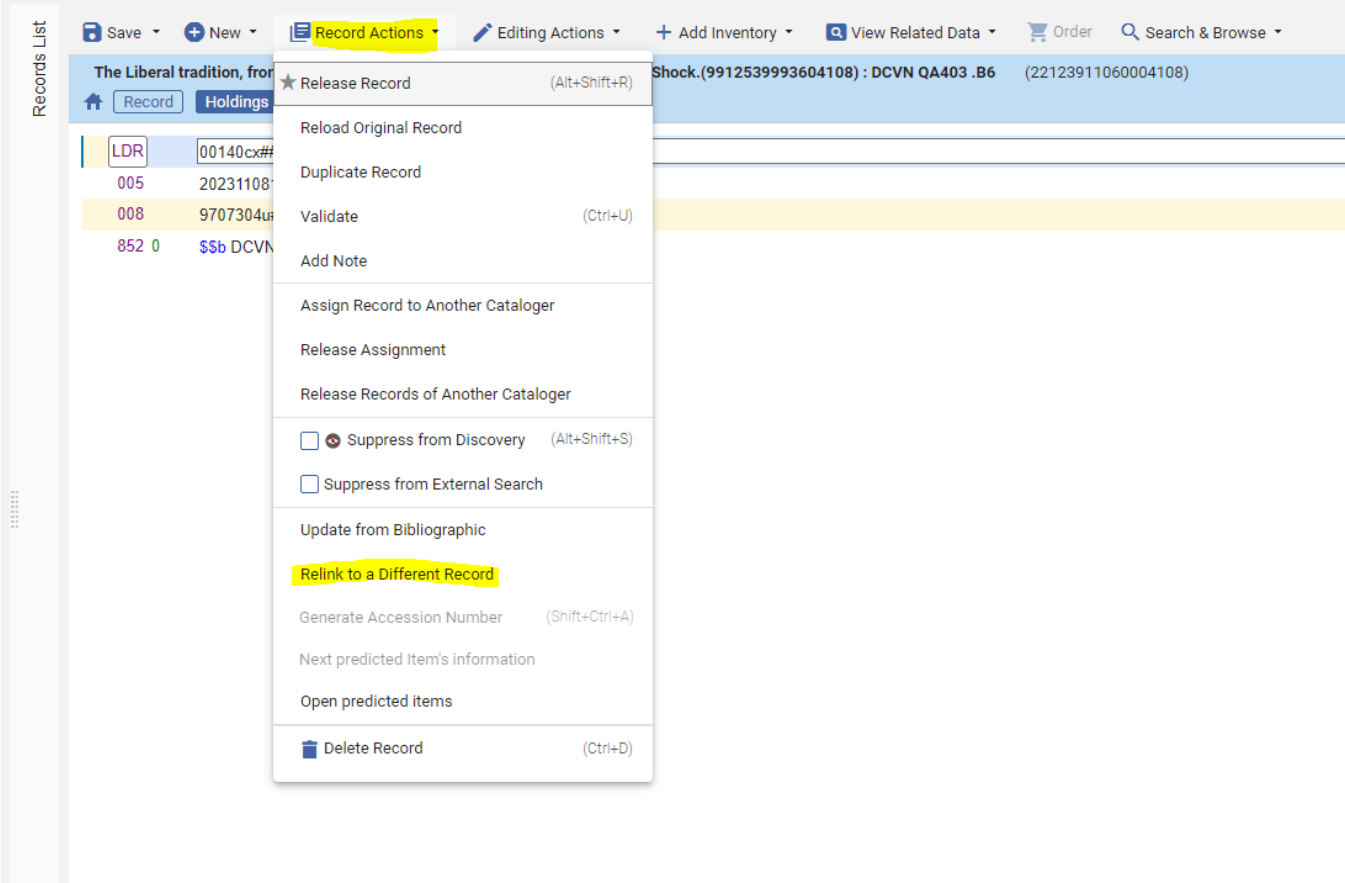


A screenshot of the Alma Record View page. The title is 'Harmonic analysis and the theory of probability.'. Below the title, there is a table with columns: LDR, 005, 008, and 852. The table contains the following data: LDR 00140cx a2200061z 4500, 005 20200214140750.0, 008 9707304u u o001uu 0000000, and 852 0_ |b DCVN |c dc |h QA403 |i .B6 |t 2.

4. From here, you will be taken to the Metadata Editor. Follow steps #3-8 under the [Metadata Editor](#) section of this page.

Metadata Editor

1. Open the holdings record you wish to relink in the Metadata Editor.
2. Choose *Record Actions > Relink to a different record*



3. A **Relink Holdings** page will appear on the right-hand side of the Metadata Editor. From here, you can search for the bibliographic record you would like the holdings record to be linked to. You can search in the Institution or Network Zone. Please note that you can search by OCLC number via the *System Number* field. You CANNOT search by MMS ID.

The screenshot shows the Metadata Editor interface. On the left, the 'Records List' sidebar displays a list of records with fields like LDR, 005, 008, and 852. The main area is titled 'Harmonic analysis and the theory of probability.(9910952853604108)'. The 'Relink Holdings - Search Bibliographic Records' panel is active, showing search options for Institution, Network, and Community. The 'Find:' section includes fields for Any Field, Title, Creator, Subjects, ISBN, ISSN, Year of Publication, Material Type, and System Number. The 'System Number' field is populated with '955193'. A 'Search' button is visible at the bottom right. A warning message at the bottom states: 'You have 3 warning(s) in your record - 2:55:39 PM.'

4. A list of matches will appear on the right-hand side of the Metadata Editor. Choose *Relink* to relink your holdings record to the new bibliographic record.

The screenshot shows the Metadata Editor interface with search results. The 'Relink Holdings - Search Bibliographic Records' panel is active, and the 'System Number' field is still populated with '955193'. The search results are displayed on the right side of the panel, showing a list of matches. The first match is '1 The Liberal tradition, from Fox to Keynes; edited by Alan Bullock and Maurice Shock. (9912539993604108)'. The results include details like 'By Bullock, Alan, (Book Clarendon P., Oxford., 1967)', 'Record Source: DLC', 'Subjects: Liberalism--Great Britain., Liberalism., Politics and government ...', and 'Other System Number: (OCoLC)ocm00955193, (OCoLC)955193, (OCoLC)59027286'. A 'View' button is visible next to the first result. A blue arrow points from the 'Search' button to the results area.

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