

# Updating a patron's linked account.

Patron linked accounts can be updated in several ways.

- If a patron renews an item on loan from partner institution, the patron's expiry date will automatically be updated to match the expiry date at the home institution.
- If a patron requests a new item from a partner institution, the patron's expiry date will automatically be updated to match the expiry date at the home institution.
- A staff member can manually force an update to a linked patron's expiry date by using "Manage Patron Services".

Fulfillment --> Checkout/Checkin --> Manage Patron Services --> Patron Services page

- Select "Find user in other institution", select the appropriate institution.
- Scan patron's ID or search for patron and select appropriate one.
- "Find User" (This will force an update to the patron's linked account.)

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